

## **Become a partner in our work in Sheffield...**

Please consider supporting the work among  
international students in Sheffield

**Thank you for your partnership in our work.**

If you have any queries, please contact us.

**Please return your completed form to:**

Friends International

3 Crescent Stables

139 Upper Richmond Road

London SW15 2TN

Tel 020 8780 3511

Email [giving@friendsinternational.org.uk](mailto:giving@friendsinternational.org.uk)

Web [www.friendsinternational.org.uk](http://www.friendsinternational.org.uk)

Friends International Ministries is a registered charity

# Become a partner in Friends International's work!

## 1. Your details

Title ..... Forename(s) .....

Surname .....

Address .....

..... Postcode .....

Telephone .....

Email .....

Friends International will hold this personal data on our database. We do not make personal data available to any third party without your consent. We would like to send you a short newsletter about our work every three months – please tick the box if you would rather not receive this.

## 2. Your Gift Aid declaration

*giftaid it*

*If you are a UK taxpayer, a Gift Aid declaration enables your donation to go further, at no cost to yourself. Friends International is able to reclaim 28p on every pound you give, from the tax you have already paid*

I would like Friends International Ministries (registered charity no 1094095) to treat as Gift Aid donations all the donations I have made since 6 April 2000, and all donations I make in the future, until I notify you otherwise.\*

Signed ..... Date .....

### \* Gift Aid notes

- 1 **You must pay an amount of UK income tax and/or UK capital gains tax at least equal to the tax that Friends International Ministries will reclaim in the tax year (currently 28p for each £1 you give).**
- 2 You can cancel this declaration at any time by notifying us.
- 3 This declaration is unlimited in time and will cover any future donations. Because of this, please notify us if your circumstances change and you no longer pay tax on your income and capital gains equal to the tax Friends International Ministries reclaims.
- 4 If you pay tax at the higher rate, you can claim further tax relief in your Self-Assessment tax return.
- 5 Please notify us if you change address.
- 6 If you are married and you both pay tax it would be best if you both completed separate declarations. Please ask and we can send an additional form. Otherwise please be sure that all gifts (especially made from joint bank accounts) are signed by the person named above.

## 3. Giving a regular gift

Regular gifts by **standing order** help us enormously by allowing us to plan ahead. A standing order gives you control over your regular giving – if you would like to change or cancel it in the future, you can do this by contacting your bank directly.

### Your gift

I would like to make a gift of

Figures: £ .....

Words: .....

every **month/quarter/year**

(delete as appropriate)

First payment on .....

Subsequently on .....

(eg 1st of month) until further notice.

### Your bank details

Name & address of bank

Postcode .....

Bank sort code .....

Account number .....

Account name .....

(your name as it appears on your cheque book)

This is a **new/is an additional/replaces an existing** (delete as appropriate) standing order for Friends International.

Signed ..... Date .....

Please complete the Gift Aid declaration opposite if you are a UK taxpayer.

Please pay Bank of Scotland, 3rd Floor, Citymark, 150 Fountainbridge, Edinburgh EH3 9PE, **12-20-26**, account **06042132** for the credit of Friends International Ministries, quoting ref: (for office use only)

## 4. Giving a one-off gift

I enclose a gift of £ .....

(please make cheques/charity vouchers payable to **Friends International**)

Please complete the Gift Aid declaration opposite if you are a UK taxpayer.

## 5. Please indicate how we should allocate your gift

I would like my gift to support (fill in one or more lines):

The International Café in Sheffield £ .....

The work of Friends International in Sheffield \* £ .....

The work of Friends International as a whole £ .....

\* We are very grateful for your partnership and support of individual staff members. However, the trustees reserve the right to use gifts for the general charitable purposes of the organisation should this need arise (eg should a staff worker cease employment).